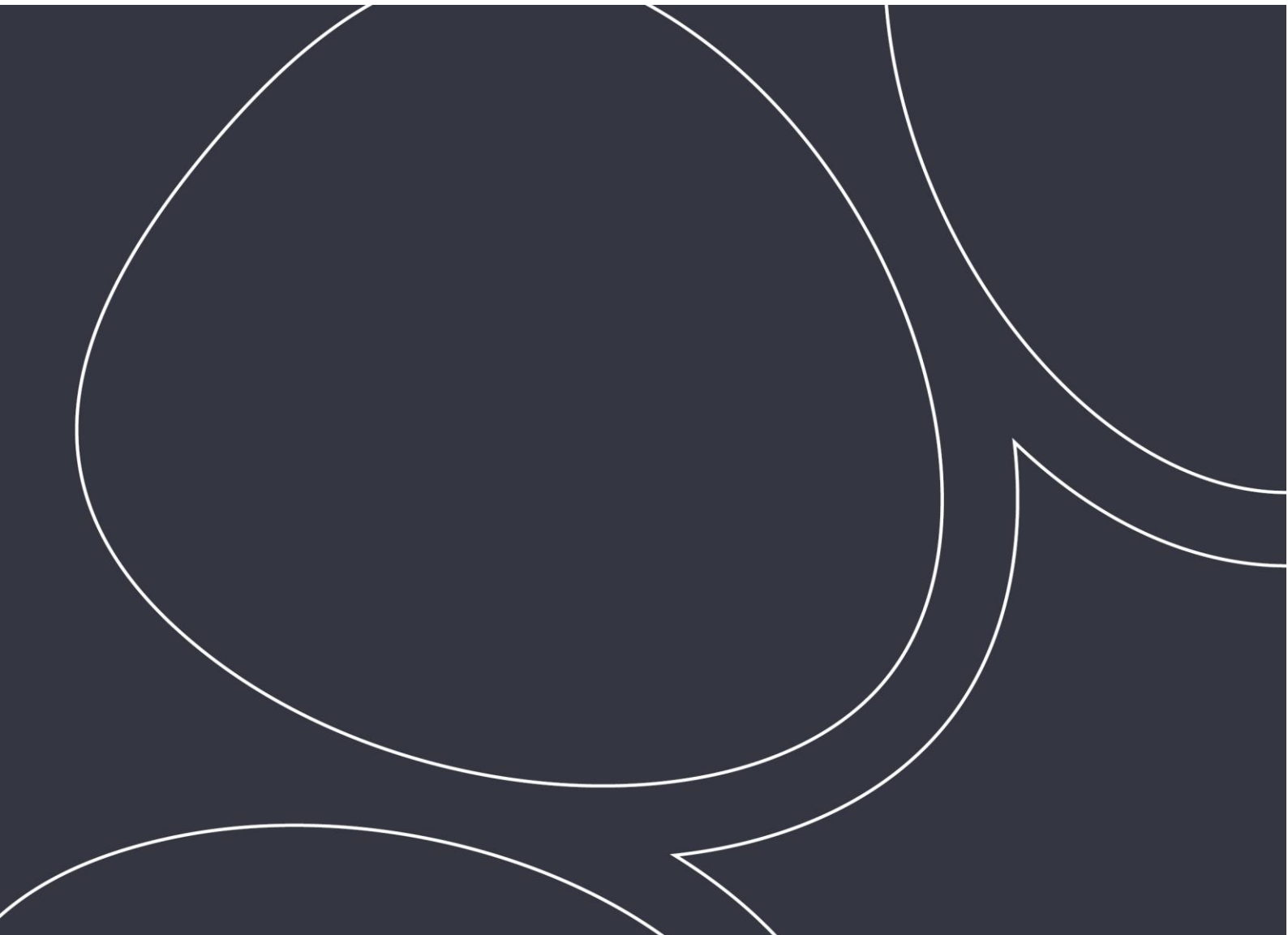


National Disability Insurance Scheme Participation

Policy



Document title	National Disability Insurance Scheme Participation
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Version	Date	Author	Changes made
1.0	01/07/2018	Operational Policy	To ensure children and young people in the CEO's care are accessed for access to the NDIS.
1.01	10/12/2018	Operational Policy	Out of Home Care Plan updated to My Care Plan.
1.02	15/01/2026	Operational Policy	Rebranded the document from <i>Territory Families</i> to <i>Department of Children and Families</i> and links added to document.

Acronyms	Full form
CEO	Chief Executive Officer
COAG	Council of Australian Governments
NDIA	National Disability Insurance Agency
NDIS	National Disability Insurance Scheme
Practitioner	Child Protection Practitioner
The Department	Department of Children and Families

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1. Policy Purpose

To ensure children and young people with a permanent disability who are in the CEO's care (including children and young people in the CEO's care who are in detention) are supported to access the NDIS.

2. Policy Statement

The Department's practitioners are responsible for ensuring that the health care needs of children and young people in the CEO's care are met. This includes ensuring a baseline assessment is undertaken to identify children with a physical, cognitive or mental health disability that may affect their ability to live independently without appropriate support. The NDIS provides ongoing supports for eligible participants, including children in care, and adults up to the age of 65 years.

When a child or young person living with a disability enters the care of the CEO and is not already receiving support and services from the Department of Health - Office of Disability, the practitioner must ensure that an access request is made to the NDIS, and an assessment undertaken to determine if they are eligible to become a NDIS participant.

If the child or young person's eligibility to become a participant is confirmed, the practitioner must support the child and their carer by working collaboratively with the:

- Allocated NDIS Planner to develop the child or young person's NDIS Plan.
- Local Area Coordinator to implement the NDIS Plan, after it has been approved by the NDIA and contribute to decisions regarding which service providers will be most suitable to meet the participant's needs.

The practitioner together with the child/young person and their carer must participate in the routine annual review of the NDIS Plan by the NDIA.

Also, if at any time a significant change occurs in the participant's circumstances, that has an impact on the suitability of their current NDIS Plan, the Practitioner is responsible for initiating a review of the Plan by the NDIA and participating in the review process with the participant.

If a child or young person does not meet eligibility to become a NDIS participant, the practitioner is responsible for organising the services and supports to meet their needs through mainstream services. All costs incurred in provision of these services will be met by the Department where they are not available through Medicare.

All NDIS activities must be incorporated into the participants [My Care Plan](#) and recorded in their progress notes in the Community Care Information System.

Under the COAG agreed principles, the Department is responsible for meeting the accommodation costs of children and young people in the CEO's care. Refer to [Procedure: Access to the National Disability Insurance Scheme for children and young people in the CEO's care](#) - Appendix 1

3. Legislative Basis and Related Documents

[Care and Protection of Children Act 2007](#)

[National Disability Insurance Scheme Act 2013](#)

[My Care Plan](#)

[Procedure: Access to the National Disability Insurance Scheme for children and young people in the CEO's care](#)